



**NATIONAL ACTIVE AND RETIRED FEDERAL
EMPLOYEES ASSOCIATION
WASHINGTON STATE FEDERATION OF CHAPTERS**

Proposed Resolution for 2012 Convention

Resolution Number _____

Please follow instruction on the reverse side of this form.

1. Subject:

2. For WSFC Implementation For National Implementation

3. WHEREAS: (Provide the reason that the Convention should take the proposed action. Limit to no more than three paragraphs).

4. BE IT RESOLVED: (Proposed action Convention should take).

5. Estimated Annual Cost: (Necessary for informed decisions).

Submitted by: _____ Title _____

Chapter _____ Date: _____

Instructions for Convention Resolutions
Please read before completing reverse side!

This form is used for the National Conventions for all resolutions that do NOT involve an amendment to the Bylaws or Standing Rules. It may also be used for Federation conventions under the federation's bylaws and convention rules.

For National and WSFC Conventions

All resolutions SHOULD be electronically submitted.

- The WHEREAS section must include rationale for the change. The case for the proposed action should be capable of being justified in no more than three paragraphs.
- Clearly identify the proposed action the Convention should take.
- The federation must show the action taken by the federation.

Estimated Cost

Many changes to the bylaws result in administrative cost only; however, some can involve significant cost. The membership cannot evaluate the proposed amendment without having some estimate of the cost involved if the amendment is adopted.

Submitting Resolutions

Resolutions should be forwarded to Federation Secretary no later than 60 days prior to the start date of the state convention using the interactive form F-3A (or my mail) from the NARFE Web site, www.narfe.org. The Federation Secretary will forward the resolution to the National office.

National Convention Procedures

For each resolution referred, a National Convention committee may amend, combine with similar resolutions, or prepare a substitute, then recommend adoption, adoption as amended, or rejection.

NOTE: The National Secretary will return any resolution not complying with these instructions to the originating federation with an explanation of the reason for not accepting the resolution. Chapters are encouraged to submit resolutions through their federations.

For Federation, only:

Date received by WSFC Secretary _____

Accepted Date _____

Returned Date _____ Reason _____

Forwarded to Resolutions Committee Chair Date _____

Committee recommendation: Adopt Not adopt Adopt as amended

Convention action Adopted Not adopted Other _____

Date forwarded to National Convention (if necessary) _____