



**Washington State Federation of Chapters
National Active and Retired Federal Employees
Minutes of the Executive Committee Meeting
at Red Lion Inn, Wenatchee WA
Thursday, April 16, 2009**

FEDERATION OFFICERS

President **Dale Brighton**
Vice President **Sandy Cagle**
Immediate Past President **Dwight Pace**
Secretary **Vic Rohret**
Treasurer **Rex Tauscher**
District I Vice President **Art Hathaway**
District II Vice President **Richard Wilson**
District III Vice President **Autie Bergman**
District IV Vice President **William Powers**
District V Vice President **Carl Gallion**
Editor **Dave Seesholtz**
Region IX Vice President **Lanny Ross**

FEDERATION COMMITTEE CHAIRS

Nominating Comm. Chair **Ray Weinmann**
Finance Officer **Michael Ferri**
WSFC NARFE NET Coordinator **Jo Rice**
Active Federal Employees Chair **Linda Cline**
Legislative Chair – National **Steve Anderson**
Legislative Chair – State / SHIBA **Al Driemeier**
Membership Chair **John Cornette**
Pre-Retirement Seminar Coordinator **Michael Ferri**
Public Relations Chair & WebMaster **Sam Cagle**
Service Officer **Marion Wilson**
WSFC Alzheimer's Coordinator **Bob Wiley**
NARFE PAC Chair **Paul Shell**
Convention Chairs **Robert Berkley +**

Executive Committee (EC) members in attendance were: Dale Brighton, Rex Tauscher, Bill Powers, Autie Bergman, Bob Wiley, Sandy Cagle, Sam Cagle, Robert Berkley, Rich Wilson, and Vic Rohret.

08:55 The meeting was opened by President Dale with flag salute. Reading of the minutes was dispensed with since the minutes were passed around. The minutes were approved unanimously as printed.

OLD & NEW BUSINESS

08:58 Bob Wiley reported on the Alzheimer's donations. There is difference between the amount that National is reporting and the amount the state is reporting but is most likely the timing of the donations and the reports. There will be an Alzheimer's Raffle at convention for three items: a hand-made quilt, a basket of wine and a night for two at Campbell's Lodge. A helpful Coordinator's Handbook was sent to the chapters in 2008. Bob suggested that the chapter coordinators send in their funds several times per year so that National can earn interest as well as have more current records. Bob's address is: 1211 Gallers St, Wenatchee WA 98801-8206. Bob hopes that the Alzheimer's banner (currently in Vancouver) will be brought to the convention. The Washington Federation received a *Citation for Distinguished Service* Award from National for Alzheimer's donations of \$60, 845. Vic will scan this and send to Sam to place on the website.

09:18 Bob Berkley reported that 127 people have signed up for the convention so far with the majority of them choosing to attend the social events as well. Speakers will include: Brian Moran from the Attorney General's Office and National President Margaret Baptiste. Senator Patty Murray has also been invited. Bob described several convention details: meeting rooms, handouts, name badges, etc. Dale mentioned that the wine social on Thursday should be a good time.

09:27 Rex passed out the Treasurer's Report. One change reflected the changes in the Per Capita Dues (Item 43). Since per-capita is now paid quarterly by the chapters, some refunds were made to the chapters – which they will then pay back in quarterly payments. Rex next reported on the 8 CDs listed. He will move about \$3500 from our savings account to the Oct 2010 CD as well as \$2500 from Checking.

09:39 Rex brought a note from Jo Rice regarding Line 22 for the 2010 Legislative Conference. Since there is NO 2010 Legislative Conference, the funds should be removed. Rex will do this.

09:44 Rex also explained the revised 2009-2010 budget that he and Mike prepared. Sam commented that the price of pens from NARFE Mart has risen to \$1 a piece. He will look for a new cheaper supplier.

Sam Cagle & Dave Seesholtz were exploring the idea of emailing the Federal Reporter to all the Federation and Chapter officers. This will reduce quite a bit of the cost. The general membership will also have access to the Federal Reporter on the website.

09:56 The committee discussed the newest membership incentive program, specifically the reinstatement awards and the mailing of postcard notices. Rex suggested a short presentation at Convention for describing membership codes to the chapter membership coordinators. Rex suggested dropping rebate rewards on reinstatements. Rex suggested moving the \$900 in Line 22 (Legislative Conference) to Line 24 (Incentive Program Rebates). Autie moved that we drop the reinstatement incentives. Rex seconded; motion passed unanimously.

10:10 Current IRS mileage is 55c per mile (as of 1/1/09). Discussion followed on whether we should reduce our Federation mileage reimbursements. Rich made a good argument that officers already spend their own money for meetings, food and other expenses – mileage reimbursements allow them to at least recoup car expenses. Sandy moved that Federation mileage reimbursement be set to 50c. Rex seconded. 2 opposed, 1 abstention, 3 in favor. Motion passed.

10:16 Rex addressed the spending overage on Line 21 (National Convention Expense). Sandy moved that we approve the overage, Dale seconded; passed unanimously.

10:21 Regarding expenses for 2009 District Workshops: Rex moved that we allow the first \$250 of expenses for District Workshops to come from Line 30 (Program Contingencies) – any expenses over \$250 would be charged to DVP expenses (Lines 5 – 9). Rich Seconded; passed unanimously.

Rex next moved that we allow the first **\$300** of expenses for 2009-2010 District Workshops to come from Line 30 (Program Contingencies) – any expenses over **\$300** would be charged to DVP expenses (Lines 5 – 9). Autie Seconded; passed unanimously.

Rex also mentioned that Rich had more expenses on his District II workshop due to higher prices this year. Rex moved to approve the extra expenditures of \$65.57. Rich seconded; passed unanimously.

10:27 Autie will use her District III funds to cover the expenses recently paid out for postage by Gary Robertson.

10:29 There was brief discussion of changes to the resolution from the Spokane Chapter. The committee decided that the Resolutions Committee should review the resolution and make changes as necessary.

10:30 Dale entertained discussion on a Federation gift for our National President when she visits. Suggestions were wine, smoked salmon and/or flowers.

10:36 Discussion on Federation Officers' reports: Dale wants the Federation officers to send reports to her for her to copy and have collated.

10:40 Rex addressed the District VPs regarding a letter from the State Attorney General. WA States Charitable Solicitation Act requires that a permit is needed if solicitations are made to the general public. Chapters and Districts do not need this permit for soliciting our own members. Also, there are still a couple of chapters who have not submitted their IRS 990-N form for 2008.

BREAK

10:50 Sam encouraged us to place our information on the website; just send our notices to him. Sam handed out a booklet of the NARFE Retirement Seminar slideshow that he and Lanny Ross put together. It is updated for the most recent CSRS and FERS changes.

10:57 Dale reported that she has been encouraging members to run for election. There are two for both Secretary and Treasurer. She encouraged candidates to campaign actively.

11:01 Sandy Cagle has devised a slideshow on *Recruiting Chapter Leadership*. She led us through the presentation – which can be used from the Chapter level on up. Several ideas: time and availability; always write down the job description; have a suggestion box for candidates; don't surprise candidates; print the Officers' pamphlets from the website; always recruit face-to-face; set term limits at 1 year minimum and 3-4 maximum. This presentation will be on the website.

11:40 LUNCH

13:05 Sandy Continued with her next program: *Chapter Leadership – 101*, an orientation and training. Go to the website for officer duties information.

13:35 Sandy's next presentation was *The Other Chapter Leaders – 101*, often called officers, chairs or coordinators. These include: Public Relations, Membership Chair & Committee, Service Officer, Legislative Chair, and Newsletter Editor.

14:08 Discussion followed on Sandy's presentations. All were detailed and pertinent for an overview of officers' positions.

14:10 Dale handed out a list of suggested changes to the Federation Policies & Procedures Handbook. The Committee reviewed the index changes line by line. Mike will submit a brief paragraph regarding a change in item 14 as mentioned in November.

14:41 Federation officers' annual reports should be sent to Dale by May 1.

DISTRICT VICE PRESIDENT REPORTS

DVP reports were dispensed with since they will be included in the Convention Reports in May.

Our next meeting will be Saturday May 16 at Convention.

14:51 Meeting Adjourned. Minutes by Federation Secretary, Vic Rohret

Upcoming Dates:

May 14 & 15 (Th, Fr) 2009	2009 WSFC Convention	Westcoast Hotel, Wenatchee
May 16 (Sat) 2009, morning	Executive Board Meeting	Westcoast Hotel, Wenatchee
May 18 & 19 (Tu, We) 2010	2010 WSFC Convention	Holiday Inn, Everett WA
July 16? (Th), 2009 (TBA)	Executive & Advisory Committee	TBA (LaQuinta, Tacoma?)